

**South Bay Peninsula Soccer League
By Laws
May 1, 2001**

Article 1 – The League

The name of the league shall be SOUTH BAY PENINSULA SOCCER LEAGUE. It shall be a non-profit organization. In this document it shall be referred to as the SBPSL.

Article 2 – Purpose

The purpose of THE LEAGUE shall be to organize ADULT Soccer games between TEAMS affiliated with THE LEAGUE, and to encourage activities associated with the sport of SOCCER. THE LEAGUE will develop Rules of good conduct to be agreed by the affiliated Teams, to encourage both good sportsmanship and good community relations. However, the League shall not be responsible for any action resulting from injuries or damage to players or spectators.

Article 3 – Officers and Directors

The Officers of THE LEAGUE shall normally consist of:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Director-Registrar
6. Director-Scheduling
7. ONE DIRECTOR for each Division of THE LEAGUE. The President shall be the Chairman of the Board. ALL of the above shall be voting members of THE BOARD.

All officers shall serve for a period of one year, or until their successors are elected and qualified. A list of candidates shall be submitted to the Representatives of the teams prior to the ANNUAL GENERAL MEETING to be held each year. Should a vacancy occur during the year, it shall be filled by THE BOARD at the next regular Board meeting following the occurrence of such vacancy.

Article 4 – Duties of Officers

The following describes the duties of each officer. A board member shall have only one vote on the board. Up to two members per club can be a board member. When issues are voted upon by the board, only one vote may be cast per club/team.

PRESIDENT

The PRESIDENT shall preside at all meetings of the SBPSL and the Board of Directors, maintain order and decorum, and in general, direct and supervise the SBPSL activities. He shall be the liaison between the SBPSL and other associations. However, the President may delegate this authority to another board member. Any contracts committing the league must be approved by the Board and signed by the President plus TWO other Board members.

VICE PRESIDENT

Shall act as Chairman of the disciplinary coordinating committee and, in the absence or disability of the President, shall act in his stead.

SECRETARY

Shall record all official actions of the SBPSL, keep minutes of the Board meetings, notify members of regular and special meetings, as directed by the President or Board of Directors. The SECRETARY shall also collaborate with the DIRECTOR-REGISTRAR in the collection of the playing charges allocated to the teams by the SBPSL, as necessary for the SBPSL to meet financial obligations incurred on behalf of the member teams.

TREASURER

Shall be the custodian of all funds of the SBPSL, and shall pay out same only as authorized by the Board of Directors. Checks in excess of \$500 drawn on the SBPSL funds must be signed by at least two of the following: the President, the Secretary, the Treasurer.

The TREASURER shall submit a reasonably detailed report (in writing) to the Board of Directors at intervals not exceeding six months (quarterly preferred). One of these shall be the ANNUAL REPORT, to be submitted at the last board meeting prior to the Annual General Meeting. (These reports are necessary for the projection of budgets for future years.)

DIRECTOR-REGISTRAR

Shall organize and maintain the records for the registration of TEAMS, the individual players Identity Cards and associated waivers with the California Soccer Association. The REGISTRAR shall collaborate with the Secretary to collect the fees related to the creation of identity cards and Team registrations. The REGISTRAR may appoint other SBPSL members to assist with this task.

DIRECTOR-SCHEDULING

The SCHEDULER shall coordinate and/or create the game schedule for each season and present it to the appropriate directors for final approval. The SCHEDULER may appoint other SBPSL members to assist with this task.

DIVISION DIRECTORS

Shall be responsible for coordination between the teams within the division, and liaison with other Divisions as when required. Each Division shall control its disciplinary activities, and each Director shall appoint a member to the Disciplinary Coordinating Committee to ensure that common standards are employed, and communication maintained.

BOARD MEETINGS

The Board shall meet at regular intervals to conduct the League's business. A Quorum shall be a simple majority of the eligible voting members of the Board except when major financial decisions are to be voted in which case a Quorum shall be 2/3 of the Board.

Article 5 - Committees

DISCIPLINARY COORDINATING COMMITTEE (D.C.C.)

The D.C.C. shall be responsible for defining those actions necessary to maintain discipline during League games, and to ensure uniformity and fairness in those actions. The D.C.C. shall consist of at least one member from each Division, to be appointed by the Division Director, and the V.P., who shall serve as the Chairman. In the absence of the V.P. , the Chair should be delegated to another Board member. The D.C.C. will produce Guidelines to be applied by each Division. The D.C.C. shall advise the Referee Association in matters relating.

DISCIPLINARY HEARING COMMITTEE (D.H.C.)

For extreme violations and/or appeals a Hearing Committee shall be appointed by the D.C.C. when necessary. The D.H.C. shall be NOT LESS THAN three in number, of which two must be either D.C.C. members or Division Directors.

Additional members may be drawn from the Board as required. Five members are recommended.

FIELDS COORDINATING COMMITTEE (F.C.C.)

A Fields Coordinating Committee shall be appointed by the Board to coordinate matters related to allocation of fields, obtaining Permits, liaison with School Districts, etc., and associated Public Relations.

OTHER COMMITTEES

The Board may appoint Committees whenever necessary. The duration of such committees to be limited to the term of the Board. If it is decided that a committee need to be permanent, the By Laws shall be amended at the next AGM.

Article 6 - Team Registration

Registration must be in writing and approved by the Board of Directors.

The Board of Directors will establish the cost of registration and required annual playing fees and payments for SBPSL affiliation. No team may re-register with the SBPSL unless they are in good standing.

The application for joining the SBPSL has to be accompanied by the playing fees imposed by the SBPSL. Those playing fees will be returned to the applicant whose petition is not accepted for membership in the SBPSL. All applicants should present a list of names and addresses of their team members. A Club will not be recognized officially by the SBPSL without containing a minimum of eleven (11) registered players.

Article 7 – General Meetings

There will be a minimum of two (2) general meetings each year. The dates will be determined by the Board and disseminated with a minimum of 4 weeks notice provided to all teams. At least one member representing each team must attend these semi-annual meetings. If a team representative does not attend each of these meetings, a fine shall be imposed upon the team for each no-show. A Quorum shall be a simple majority of the eligible voting members EXCEPT when major financial affairs are to be voted. For major financial affairs a Quorum shall be at least 2/3 of the eligible voters.

Article 8 - Elections

All officers shall be elected annually, usually at the Spring General Meeting. Candidates for President must have served on the Board for at least One Year during the past five years. Candidates for the V.P. must have served on the Board for at least Six Months during the past five years. All candidates must be proposed by a Team Manager and seconded by another Team Manager or Board Officer. Members of the outgoing Board may propose and second a nomination. Absentee votes are not permitted. The recommended election procedure is detailed in Appendix B.

Article 9 – Board Member dismissals

All of the officials or directors on the board can be dismissed for conduct detrimental to the good reputation of the SBPSL. This dismissal has to be approved by a minimum of 2/3 majority of the Board of Directors. In this situation, all the members of the board have to be notified of the meeting and a minimum of 2/3 of the board should be present to vote.

Article 10 – Changes to Articles and rules

Changes to the By Laws rules and regulations of this SBPSL can be executed only in a General Meeting.

Any member of the SBPSL can propose changes to the By Laws, laws, rules, and regulations, but this change should be made in writing to the Secretary with a minimum of thirty days prior to a General Meeting.

All team representatives will be given a minimum of 14 days notification of any change in the By Laws.

Article 11 – Cease and Desists of the SBPSL

In the event that the SBPSL ceases operations, all monies and properties that remain after payment of outstanding debts shall be distributed between those teams not having outstanding debts with the SBPSL.

APPENDIX A: BOARD DECISIONS

SBPSL WEB SITE

The official web site of the SBPSL is located at www.sbpsl.com. This web site will be used as the main form of communication for displaying SBPSL rules, division standings, any new announcements, schedules, suspensions and posting of players looking for a team.

CALIFORNIA SOCCER ASSOCIATION, SOUTH, INC.

A member from Division 1 may be a delegate to the CSAS. He shall be the representative for the SBPSL and will be allowed to vote on matters of the CSAS, subject to Board Approval.

DIVISIONAL TEAM LIMITATIONS

Due to limitations in the availability of suitable fields, and the long term objective to have an equal number of teams in each division, a limit of 10 (TEN) teams in each division has been decided. Those divisions currently with more than 10 teams shall reduce the number by attrition during the next few years. It is anticipated that Divisions 3 and 4 (currently 8 teams each) will expand to 10 teams each as SBPSL players inevitably grow older.

APPENDIX B: RECOMMENDED ELECTION PROCEDURE

1: VOTING

- (a) Voting will be by Team Managers in good standing, or designated representatives.
- (b) ONE vote per team for each Board position.
- (c) Voting for each Division Director will be limited to the teams in that Division.

2: NOMINATIONS

- (a) Only voting Team Managers and Board members may nominate.
- (b) Players may nominate via their team Managers.
- (c) A Nominee must be proposed and seconded by voting Managers or Officers.
(This encourages managers to discuss choices with other team managers)
- (d) Nominees must be asked to confirm their acceptance prior to the election.
- (e) Candidates may accept nominations for more than one Board position.
- (f) It is required that candidates for President and Vice President have previously served on the Board (for President at least one year within the past five years, for Vice President at least six months within the past five years).
- (g) It is recommended that nominees have experience in team (or League)

management. It is recommended that candidates have e-mail capability.

(h) Nominations to be mailed to:

SBPSL Nominations, P.O. Box 1070, Torrance, Ca 90505

Alternatively, nominations may be e-mailed to: sbpsl@bwe.net

(for subject put "Nominations")

(j) Format for Nominations should be as follows:

<u>Office</u>	<u>Nominee</u>	<u>Proposer/Team</u>	<u>Seconder/Team</u>	<u>Date</u>
President	N. Uno	J. Doe/Team 99	T. Atkins/Team 66	4/1/2001

3: ELECTION PROCEDURE (for 2001)

(a) ALL nominations must be submitted before May 20, 2001.

(b) A list of qualified candidates will be produced by the Board and published on the SBPSL web site on or before June 7, 2001. If practical, copies may also be mailed to Team Managers. The Election shall be at The General Meeting on June 14, 2001.

(c) The candidate receiving the most votes shall be the winner. In the event of a tie a "Run-off" ballot will be held. Also, if the number of candidates for an office exceeds more than THREE, a primary ballot will be held to narrow the field to TWO candidates for each office, and a final "Run-off" ballot will decide a winner. In the event of a "Run-off" ballot tie, the winner will be decided by a coin toss.

(d) If the voting is for each office separately, then the sequence shall be:

1: President

2: Vice Pres.

3: Treasurer

4: Secretary

5: Director-Registrar

6: Director-Div 1

7: Director-Div 2

8: Director-Div 3

9: Director-Div 4

10: Director-Scheduling